

OFFICE OF THE VICE PRESIDENT FOR RESEARCH

STRATEGIC RESEARCH COMMITTEE

MEETING MINUTES NOVEMBER 5, 2008

Present: Chairperson Robert Bernhard, Peg Brinig, Bruce Bunker, Tom Cosimano, Richard Cox, Mark Cummings, Melanie DeFord, Agustin Fuentes, Jean Gorman, Terri Hall, Roger Huang, George Keegan, Peter Kogge, Larry Lamm, John LoSecco, Fred Mittelstaedt, Dan Myers, Karen Pace, Tracey Poston, Randy Ruchti, Greg Sterling, Robert Stevenson, Richard Taylor, Jennifer Younger

Chairperson, Dr. Bernhard opened the meeting at 3:10 p.m.

Dr. Bernhard reviewed the agenda as distributed.

I. The minutes of October 1, 2008 were corrected. The name of Robert Huang to Roger Huang as in attendance was made, and IV under Announcements, line 6 proposal changed to proposals. Minutes approved as corrected.

II. Business Continuity/Emergency Preparedness- Dr. Bernhard introduced Micki Kidder, Dan Skendzel, Bob Zerr and Brandon Roach as the Strategic Research Committee who were in attendance to present the Business Continuity/Emergency Preparedness Plan. Micki gave a background of the planning process. She noted that a goal of Father Jenkins' was that a plan for emergency preparedness and business continuity be in place at the University. Work has been done on this process for the past two years. The scope of the plan; overview of the Incident Command System; the organization of the response; the type of communication tools used in the process; a time-line perspective for business continuity and the aligning business continuity with University Goals was reviewed by Micki.

A discussion followed on how this would impact research. Micki distributed the worksheet to the Committee for their feedback, review, etc. It was agreed that the finalized worksheets would be sent to the Department Chairs for their distribution to their respective departments. This will then be used in finalizing the plan which is targeted for implementation in 12 months. The Committee was encouraged to have an outside reviewer look at the plan prior to implementation.

III. Update on Facility Research Inventory – Randy Ruchti gave an update on the status of the Faculty Research Inventory. He noted that the INDURE system is in place in the Office of Research. Spread sheets have been sent out to the various Dean's office for verification of faculty information. Validation of the spread sheets by key personnel is scheduled to be updated and returned back to the Office of Research by November 17. Thesis information will be input into the system by December 15 and information on research awards in early 2009. Maintenance will be ongoing, and new faculty hires and terminations will be part of an annual maintenance.

There was a brief discussion of privacy issues. The feeling was the information input is public domain. However, if someone does not want their profile on the inventory they are welcome to withdraw.

SRC Committee
Page 2
November 5, 2008

IV. SPAC II – Dr. Bernhard gave a brief review of the SAPC II activity noting that the opportunities can either be a seed funding or full grants and the funding is expected to be available for all disciplines at the University.

V. Department Sharing – The attendees reported various ongoing activities.

VI. Adjournment and Next meeting – There being no further business brought to this Committee, the meeting was adjourned at 4:35 p.m. Next meeting is scheduled for Wednesday, December 3, 2008.

Respectfully submitted,

Robert Bernhard
Vice President for Research

/dw