

OFFICE OF THE VICE PRESIDENT FOR RESEARCH

STRATEGIC RESEARCH COMMITTEE

MEETING MINUTES JANUARY 26, 2010

Present: Brian Blake, Jan Botz, Peg Brinig, Bruce Bunker, Peter Burns, Tom Cosimano, Richard Cox, Mark Cummings, Melanie DeFord, Ken Garcia, Tom Guinan, Rick Hilliard, George Keegan, John LoSecco, Dan Myers, Jarek Nabrzyski, Karen Pace, John Stamper, Greg Sterling, Ann Strasser, Richard Taylor, Jennifer Younger

Absent: Chairperson Robert Bernhard, Sunny Boyd, Julia Braungart-Rieker, Darren Davis, Agustin Fuentes, Jean Gorman, Terri Hall, Roger Huang, Patricia Maurice, John Nagle, Tracey Poston, Ramachandran Ramanan, Liz Rulli, Robert Stevenson,

The meeting convened at 9:05 a.m. and the agenda was reviewed. There were no additions to the agenda.

- I. **Review of December 17, 2009 Minutes** – The minutes of the December 17, 2009 meeting were reviewed and approved without further discussion.
- II. **Announcements** – Announcements were deferred until next meeting.
- III. **Institutional Risk & Compliance** – Associate Controller Tom Guinan provided an update on the current activities of the Institutional Risk & Compliance Committee (IRCC). The IRCC is charged with identifying, documenting and managing risks across the institution. Each risk is assigned a category (strategic, financial, operational, compliance or reputational) and then plotted on a probability-impact matrix. The committee meets every roughly every 6 weeks to receive status updates on risk and compliance mitigation activities and the Audit Committee of the Board of Trustees is updated twice annually. An in-depth review of each risk area will take place on an annual basis.
- IV. **Research Support Initiative** – Tom Guinan, Project Lead for the Research Support Initiative sponsored by the Vice Presidents for Research and Finance, provided an update on the areas of focus: funding models, organizational structures, processes and procedures, and risk and compliance assessments. For the past several months, Tom has been meeting with faculty across campus to gather data. He is currently in the validation stage. The timeline for recommendations is June 30, 2010. If you have any questions regarding Tom's project, please contact him.
- V. **Business Continuity** – Melanie DeFord, Director of Operations, Centers, Institutes, and Special Research Projects provided an update on the campus-wide Business Continuity initiative specific to Research Continuity. Melanie posed the question, if an event were to happen on campus, is there a plan after life safety had been addressed? Currently, the Committee is working with the Colleges and individual faculty to develop plans to ensure critical equipment, documents, specimens, etc. are accounted for, as well as what steps would be taken for a variety of events. Melanie asked for the SRC's assistance in bringing awareness of the importance of this information to the faculty. Any questions on this project can be directed to Melanie.

- VI. **Sharing** – The attendees reported various ongoing activities.
- VII. **Adjournment and Next Meeting** – There being no further business brought to this Committee; the meeting adjourned at 10:10 a.m.

Respectfully submitted,

Robert Bernhard
Vice President for Research

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